

# APPLICATION FOR GRANT-IN-AID ADDITIONAL FUNDING 2021/22: SOCIAL DEVELOPMENT AND ECD

The City of Cape Town's Social Development and Early Childhood Development (ECD) Department invites applications from registered organisations located within its municipal boundaries.

Applications should be focussed on providing creative and innovative programmes or services that address any of the following:

## People living on the street

The provision of a developmental/residential programme for people living on the street focussing on breaking the cycle of substance abuse and anti-social behaviour as well as the reintegration of these people.

The overall objectives of the GIA programme are the provision of a phased reintegration programme through additional bed spaces at shelters and safe spaces, including but not limited to substance abuse intervention, soft skills training, vocational training and a process to support reintegration as per the exit strategy per individual resident.

Applicants should note that the department aims to maximise its return on investment (ROI) through a collaborative funding model which will include a skills transfer model with a skills transfer component and project output alignment to the IDP and business objectives.

Proposals for grants-in-aid must be made in writing on an official application form which is available from all subcouncil offices or online at [www.capetown.gov.za/grants-in-aid](http://www.capetown.gov.za/grants-in-aid).

Project proposals must be confined to municipal responsibilities and further the strategic aims of the City as set out in the IDP, Economic Growth Strategy and Social Development Strategy, as well as support the City's endeavours to build an opportunity city, a safe city, a caring city, an inclusive city and a well-run city. When preparing their budget, applicants should take note of the Grant-in-Aid Policy, which is available on request or from the City's website.

An amount of approximately R6,5 million is available for allocation. The minimum amount per application per project is R15 000. Applicants must be realistic when drafting proposals as funding is limited. Not all applicants will receive funding and the City may decide to fund proposals partially and not entirely.

## All applications must be accompanied by:

- The City's supplier database number. Organisation must be registered on the Supply Chain Management database: [www.capetown.gov.za/Eservices](http://www.capetown.gov.za/Eservices)
- Organisation must be registered on the National Treasury's supplier database: MAAA0524789 <https://secure.csd.gov.za/>
- If the organisation registered as a VAT Vendor, the organisation must submit zero-rated tax invoice which will include the City's VAT number 4500193497.
- Certified copies of board member's/management committee's identity documents OR certified copies of IDs of the organisation's chairperson and treasurer.
- A zero-rated VAT invoice if confirmed as a VAT vendor
- Minutes of the organisation's AGM - not older than 18 months.
- A copy of the latest, audited financial statements or audit certificate if grant funding was received from the City in previous financial years. The amount of the grant received must be indicated. Where the amount of the grant previously received per project was R50 000 or less, only a copy of the final expenditure report relating to previous year must be attached.
- A copy of the organisation's constitution
- A copy of the organisation's latest municipal rates and services accounts

(If applicable)

- Valid tax clearance certificate (applications will not be accepted without a valid tax clearance accompanying the application)
- Date of establishment of organisation
- Type of organisation (NPO, Section 21 company)
- Details of previous funding by the City
- Details of other funding received from the City for the current financial year
- Detailed description of project to be implemented
- Information on how the allocation of a grant-in-aid will promote job creation and the estimated number of job opportunities it will create
- Detailed breakdown of project costs
- Project start and end date
- A detailed business plan explaining funding proposal applied for
- Electronic submissions must be submitted in in PDF format with a maximum of 2MB per document.

Applicants must read the application forms thoroughly and ensure that they attach all documents that must accompany their applications.

Failure to produce all relevant documentation will result in disqualification of the application.

Please email the completed application, with supporting documentation, to [SocialDevelopment@capetown.gov.za](mailto:SocialDevelopment@capetown.gov.za) or hand-deliver it to the Social Development and ECD Department offices that are closest to you:

### Area North:

22nd Floor, Tower Block, Civic Centre, 12 Hertzog Boulevard, Cape Town - Genevieve Adams 1st Floor, Bloemhof Building, 112 Edward Street, Bellville - Andiswa Pilisani

### Area East:

1st Floor, Omniforum Building, 94 Van Riebeeck Street, Kuilsrivier - Gillian Adriaanse

### Area South:

200 on Main, Corner of Main and Bowwood Road, Claremont - Wayne van der Poel

### Area Central:

Unit 201, Block 2, De Tijger Office Park, Hannes Louw Drive, Parow North - Vusi Magagula

The closing date for applications is 19 April 2022.

All applications for grant-in-aid funding will be assessed in accordance with the Grant-in-Aid Policy and must conform to the Municipal Financial Management Act, Act 56 of 2003.

**Contact Carlal Ederies on 021 444 2720 or [carla.ederies@capetown.gov.za](mailto:carla.ederies@capetown.gov.za) for official grant application forms or more information.**

**LUNGELO MBANDAZAYO**  
CITY MANAGER  
CTA45/2022



CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD