



Tuesday 14<sup>th</sup> February 2023

To our valued DWCA Members,

Greetings. Our DWCA 2023 AGM is scheduled for 18h00 on Tuesday 7<sup>th</sup> March 2023.  
Our Venue will be confirmed closer to the time and formal Notice of Meeting will be published shortly.

One of the important agenda items for the AGM is the nomination of the Management Committee. For convenience, I have repeated here the extract from Clause 10 of our Constitution.

There is no “automatic” re-election or re-appointment of management committee. We therefore need to follow this process.

Please can I draw your attention to the following;

#### **10. MANAGEMENT COMMITTEE**

- a) At each AGM, a MC of seven to ten members shall be elected. The process for this is as follows:
  - i. Proposed members must be nominated by at the latest seven days before the AGM. This nomination should include an introduction of the nominee along principles that will be shared at such time.
  - ii. The MC reserves the right additionally to interview any nominee.
  - iii. Seven days prior to the AGM, the nominations are closed, and will be made available on the DWCA website for review by voting members.
  - iv. At the AGM, the nominees for MC will be seconded and voting will take place.
- b) The voting shall take place by a show of hands or by any digital means, or by ballot if so demanded by a majority of those present.
- c) The MC shall elect from their own body the Chair, Deputy Chair, Secretary and Treasurer.
- d) The MC shall have the power with a quorum plus one to co-opt new members to the MC. They will be ex officio members.
- e) The MC shall have the power to elect sub-committees from its members to deal with such matters as it may delegate in terms of the Constitution. The Chair of the MC shall, ex officio, be a member of all sub-committees. The convenor of any sub-committee shall be appointed by the MC.
- f) The MC shall meet regularly with a minimum of ten meetings a year, including MC meetings, General meetings, and meetings conducted digitally. A quorum of such meetings shall be 50% plus 1 of MC members.
- g) Any member of the MC who fails to attend three consecutive meetings without acceptable leave of absence shall forfeit office at the discretion of the committee. The vacancy shall then be filled by the MC.
- h) Any member of the MC may at any time convene a special meeting of the MC.
- i) The MC may make rules governing the procedure for conducting the affairs of the DWCA.

So, the process required for any Member to stand for Management Committee with effect from this upcoming 2023 AGM is;

1. He/she must be nominated by a DWCA Member in good standing.
2. The Nomination should include an introduction of the nomination.....this must be in writing, a paragraph or few sentences motivating for nomination.



3. Nominations and the introductions must be received by DWCA – please sent to the Secretary Zita Joffe [communication@dwca.co.za](mailto:communication@dwca.co.za) - by no later than close of business 17h00 Tuesday 28<sup>th</sup> February 2023.....at least 7 days before the AGM.
4. The rest of Clause 10 of the Constitution then refers, and we shall be guided and comply accordingly, including the right/possibility of interviews if necessary.

Please feel free to shout if you have any queries, and we look forward to convening a successful AGM. We are hoping to have one or two “guest speakers” attend and add some fresh and new faces and relevant topics to our proceedings. Watch the space.

Thanks and kind regards,

Spider Clark  
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**De Waterkant Civic Association**

Since 1975

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